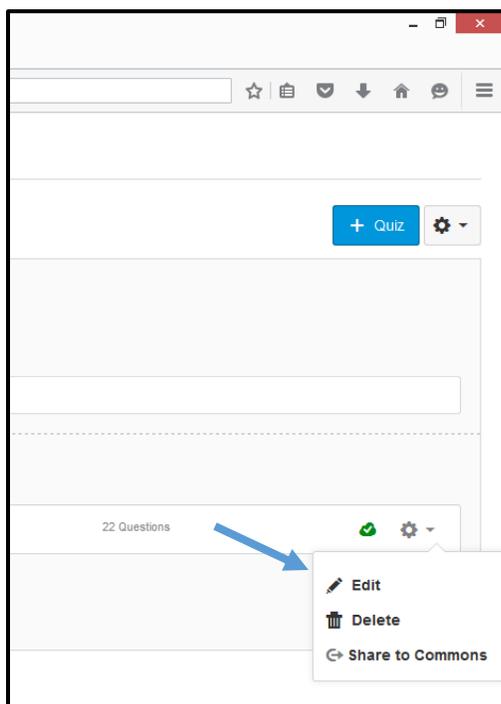
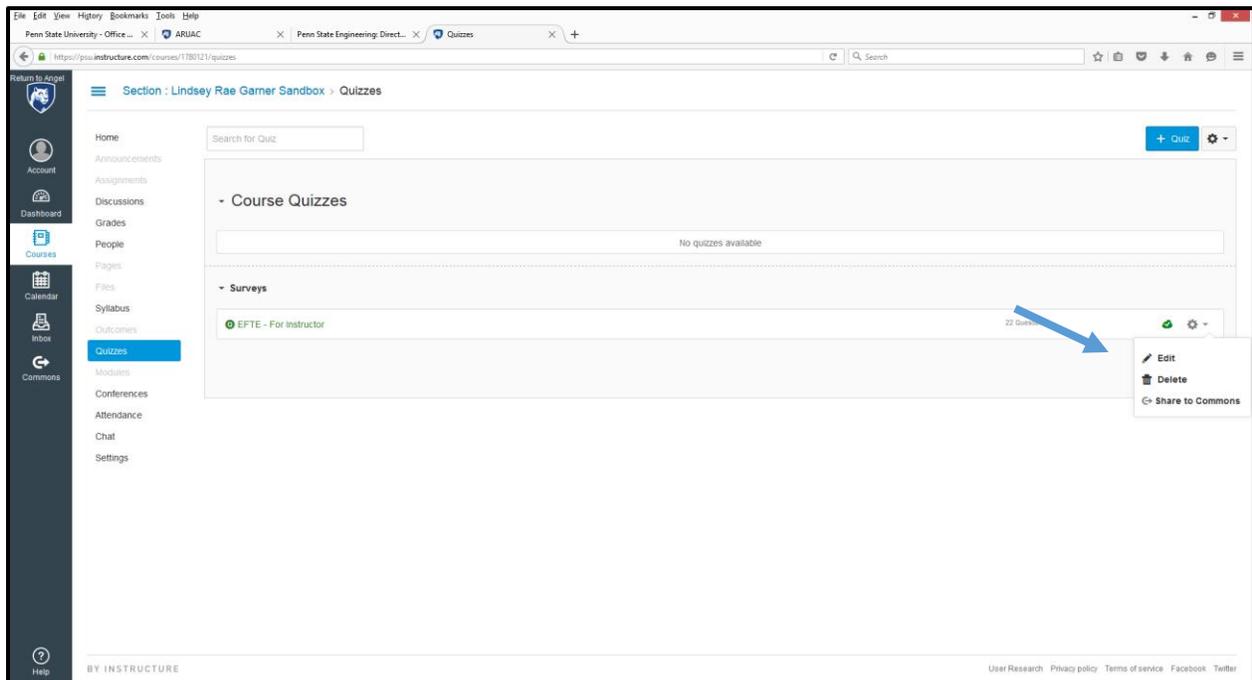


After logging into Canvas, go to your course and click on Quizzes on the left-hand column.

Then click the settings tool and select Edit:



Change the “Quiz Type” from “Ungraded Survey” to “Graded Survey”

The screenshot shows a web browser window with the URL `30121/quizzes/3037188/edit`. The page title is "EFTE - For Instructor". The breadcrumb navigation shows "Dsey Rae Garner Sandbox > Quizzes > EFTE - For Instructor".

At the top, there is a text input field containing "EFTE - For Instructor". Below this, there are two tabs: "Settings" and "Questions". The "Questions" tab is active.

Under the "Quiz Instructions:" heading, there is a rich text editor with the following text:
The purpose of this survey is to collect feedback on how your engineering course is going so far this semester.
Please rate the following items using the scale provided.

Below the instructions, there is a "Quiz Type" dropdown menu currently set to "Ungraded Survey". A blue arrow points to this dropdown menu.

Below the dropdown menu, there is an "Options" section with several checkboxes:
 Shuffle Answers
 Time Limit Minutes
 Keep Submissions Anonymous
 Allow Multiple Attempts
 Let Students See Their Quiz Responses
 Only Once After Each Attempt
 Let Students See The Correct Answers
 Show one question at a time

You can then add the number of points the survey will be worth. Just make sure that the “Keep Submissions Anonymous” checkbox is still marked to ensure student anonymity for the survey.

Quiz Type: Graded Survey ▼

Assignment Group: Assignments ▼

Score: 1 pts ←

students will automatically receive full credit once they take the survey

Options

- Shuffle Answers
- Time Limit Minutes
- Keep Submissions Anonymous
- Allow Multiple Attempts

For more information on Extra Credit in Canvas, consult the following Canvas Guide:
<https://community.canvaslms.com/docs/DOC-9940-415278195>